

## TECHNOLOGY & ONLINE SERVICES ACCEPTABLE USE AGREEMENT FOR STUDENTS in Year 3-6

### ***Acceptable Use and Conditions***

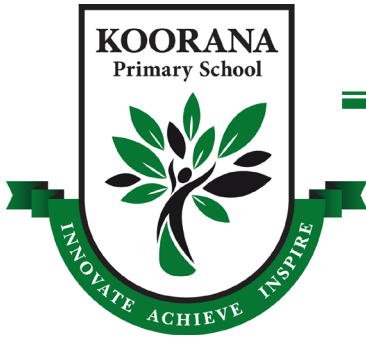
I agree to follow the directions set out below when I use the Department of Education internet or a log-on account:

- I will use the school computer and devices only with the permission of a teacher
- I will only use the internet when supervised by a teacher.
- I will follow all instructions from teachers when using school computers.
- I will not give my password out to others.
- I will not let other people log-on to my account.
- I will tell the teacher if I think someone is using my log-on account.
- I will tell the teacher straight away if I see any information on the computer that is not acceptable in a primary school environment. Some of these things may include violence, racism, pornography or content that is offensive, intimidating or encourages dangerous or illegal things.
- I will only browse or search appropriate websites.
- I will use material from Internet sites or other sources only if I have permission to do so.
- If I download work or pictures from the internet I will say where it comes from.
- I will not give out my name, phone number, address, name of the school, photographs or other details about myself or others.
- I will take care when using the computer equipment and will not change any computer settings (including changing wallpapers, themes and screensavers).
- I will not use the school computers to be mean, rude or unkind about other people.
- I will make sure that any comments that I post or any work that I wish to have published is respectful, carefully written and well presented.
- I will not interfere with other people's work, which may result in it being changed, vandalised, lost or deleted.

### ***Unacceptable Use and Consequences***

I understand that:

- I will be held responsible for all my actions while using technology and online services and for any breaches of directions;
- I will be held responsible for all my actions if I allow any other person to use my online services account;
- The misuse of online services may result in the withdrawal of access to services and other consequences informed by the Department of Education and School policies; and
- I may be legally liable for misuse of devices and further action may be taken.



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### APPENDIX D

NAME OF STUDENT \_\_\_\_\_

NAME OF PARENT/RESPONSIBLE PERSON \_\_\_\_\_

YEAR: \_\_\_\_\_ ROOM: \_\_\_\_\_

#### STUDENT

I agree to abide by the acceptable usage agreement for school students at Koorana Primary School. I understand that if I am given an online services account and break any of the directions in the agreement, it may result in disciplinary action, determined by the principal in accordance with the Department of Education's *Behaviour Management in Schools* policy.

SIGNATURE OF STUDENT: \_\_\_\_\_ DATE: \_\_\_\_\_

### UNACCEPTABLE USE OF COMPUTERS, NETWORK OR THE INTERNET AND CONSEQUENCES

- All students will be required to complete lessons on how to be cybersafe when using online services.
- Restorative action will be tailored to meet specific concerns related to a breach of agreement, and assist students in gaining the self-discipline necessary to use online services appropriately.
- Unacceptable use of computers, network or the internet will result in review of student privileges in consultation with the Principal, Parents/Guardians.
- In the event of a serious breach or repeated offences parents/guardians will be informed and access to the computers / Internet will be determined by the Principal.

#### PARENT/RESPONSIBLE PERSON

I have both read and discussed the Technology & Online Services Acceptable Use Agreement of Koorana Primary School with my child and I fully understand that both the computers and access to the internet are only to be used for 'Educational Purposes'.

I agree with the conditions relating to the use of computers and the internet by students at Koorana Primary School. I agree to support the school with enforcing any consequences related to the misuse of computers and the internet.

I recognise that although the school will have a number of monitoring strategies in place, it will not always be possible to totally prevent access to controversial materials.

I give permission for my child to access the internet for information for use in their classroom program and to publish work on the internet (eg. School web site and classroom blog), using their first name and year level only.

PARENT/RESPONSIBLE PERSON SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_